This change requires SACSCOC *approval* *prior to implementation*.

**January 1** deadline for implementation of July 1 – December 31 (i.e., January 1, 2022 deadline to implement July 1- December 31, 2022).

**July 1** deadline for implementation of January 1 – June 30 (i.e., July 1, 2022 deadline to implement January 1- June 30, 2023).

1. Provide a description of the program.
2. Provide the intended implementation date
3. Describe the rational for the increase or decrease in program length.
4. Describe how the change was approved by the institution.
5. Describe how the faculty was involved in the review and approval of the planned change.
6. Provide a ‘before’ and ‘after’ comparison of the curriculum.
7. Describe changes in student learning outcomes because of the program length change.
8. Provide an analysis of the impact of the change in student learning outcomes.
9. For a decrease in program length, explain how program quality and integrity are maintained with fewer cred hours and/or a shorter time-to-completion.
10. Provide an explanation of the impact on students’ time-to-completion.
11. Provide an explanation of the financial impact to students.
12. Provide an explanation of the impact on staffing and faculty workloads.