**Academic Degree Program Pre-Proposal**

New academic program pre-proposals are initiated and developed by the faculty members. Approval of the pre-proposal must be obtained from department chairs and college deans or equivalent administrators before submission for Academic Affairs level review and consideration for inclusion on the university's annual academic degree program list.

Provide a concise yet thorough response to each section. Obtain the Provost's signature and submit the proposal via the Academic Review Tracking System (ARTS) for review by the Council of Academic Vice President's Academic Coordination Work Group.

|  |  |
| --- | --- |
| **Institution** |  |
| **Degree Program Title**  |  |
| **Degree Level** |  |
| **CIP Code** |  |
| **Proposed Delivery Mode**  |  |
| **Enrollment Projections/Headcount for** **Year 1 and Year 5** |  |
| **Proposed Implementation Date**  |  |
| **Other Programs in the SUS, Including Enrollment and Degrees** |  |

1.Does the proposed program qualify as a Program of Strategic Emphasis, as described in the Florida Board of Governors 2025 System Strategic Plan?
[Programs of Strategic Emphasis List](https://www.flbog.edu/wp-content/uploads/2023/11/PSE-List-11-9-23.pdf)

[ ]  Yes, it does qualify as a Program of Strategic Emphasis.

[ ]  No, it does not qualify as a Program of Strategic Emphasis.

Does the program fall under one of the CIP codes listed below that qualifies for the Programs of Strategic Emphasis Waiver? *(for baccalaureate programs only)*

|  |  |
| --- | --- |
| **CIP CODE** | **CIP TITLE** |
| **11.0101** | Computer and Information Sciences |
| **11.0103** | Information Technology |
| **13.1001** | Special Education and Teaching |
| **13.1202** | Elementary Education and Teaching |
| **14.0801** | Civil Engineering |
| **14.0901** | Computer Engineering |
| **14.1001** | Electrical and Electronics Engineering |
| **14.1901** | Mechanical Engineering |
| **27.0101** | Mathematics |
| **52.0301** | Accounting |
| **52.0801** | Finance |
| **52.1201** | Management Information Systems |

☐ Yes. If yes, students in the program will be eligible for the Programs of Strategic Emphasis waiver. Refer to [Board Regulation 7.008](https://www.flbog.edu/wp-content/uploads/2022/08/7.008-waivers-and-exemptions-of-tuition-and-fees_FINAL-8-26-22.pdf) and the [Programs of Strategic Emphasis Waiver Guidance](https://www.flbog.edu/wp-content/uploads/2023/03/PSE-Waiver-Guidance-March-2023-technical-update.pdf).

☐ No

2. Program Summary

Briefly summarize the rationale for the new academic program and consider the following in your narrative (maximum length 250 words):

* How this program supports the specific missions and strategic plans of the university and the System.
* Impact of this program at the local, state, national, and international levels.
* Any specific needs for research and service that the program would fulfill.
* How the proposed program is distinct from others already offered in the System (use the 4-digit CIP as a guide).
* The proposed curriculum including areas of emphasis.
* Collaborative opportunities with other SUS institutions as appropriate.

3. Student Demand

Briefly describe the student demand for the proposed program and consider the following in your narrative (maximum length 250 words):

* Student interest in this program.
* Number of graduates and students enrolled in similar programs currently offered online or face-to-face. For assistance, see the Board of Governors' interactive data source: <https://www.flbog.edu/resources/academic/resources-new-program-proposals/>.
* If this would be a duplicative program in the System, explain why this program should be offered.
* As applicable, professional credentials requirements.

4. National and Florida Workforce Demand

**If the proposed program is a baccalaureate or master's degree on the Programs of Strategic Emphasis list, skip 4.A.**

A. Describe the national and Florida workforce demand for the proposed program. The response should, at a minimum, include the following.

* + Current state workforce data as provided by Florida's Department of Economic Opportunity
	+ Current national workforce data as provided by the U.S. Department of Labor's Bureau of Labor Statistics

Additional documentation for workforce needs may include letters of program support by employers and job postings for program graduates, as well as a description of any specific needs for research and service that the program would fulfill.

Complete the table below, providing the labor market demand in Florida and nationally. Include data for all linked occupations, including those in the table above. Use data from the Search by CIP or SOC Employment Projections Data Tool in the Academic Review Tracking System.

**Labor Market Demand, CIP Code XX.XXXX**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Occupations** | **Percent Change in Job Openings** | **Annual Average Job Openings** | **Total # of New Jobs** | **Education Level Needed for Entry** |
| **FL****XXXX-XX** | **U.S.****XXXX-XX** | **FL****XXXX-XX** | **U.S.****XXXX-XX** | **FL****XXXX-XX** | **U.S.****XXXX-XX** |
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Sources:

Date Retrieved: XX/XX/XXXX
U.S. Bureau of Labor Statistics - <https://data.bls.gov/projections/occupationProj>
Florida Department of Economic Opportunity - <http://www.floridajobs.org/labor-market-information/data-center/statistical-programs/employment-projections>

B. If the occupations do not currently appear in the most recent version of the Search by CIP or SOC Employment Projections Data Tool provided by Board staff, provide occupational linkages or jobs graduates will be qualified to perform based on the training provided to students in the proposed program in the table below. Contact the institutional representative working with you on the degree proposal for more information about possible occupations.

**Occupational Linkages for the Proposed Program**

|  |  |  |
| --- | --- | --- |
| **SOC Code (XX-XXXX)** | **Occupation Title** | **Source / Reason for Inclusion** |
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# Required Signature

Provost's Signature Date