**State University System of Florida Board of Governors**

**NEW ACADEMIC DEGREE PROGRAM PRE-PROPOSAL FORM**

**New Academic Program Pre-Proposal Process**

New academic program pre-proposals are initiated and developed by the faculty members. Approval of the pre-proposal must be obtained from department chairs and college deans or equivalent administrators before submission for Academic Affairs level review and consideration for inclusion in the University’s Annual Work Plan.

Provide a concise yet thorough response to each section. Obtain the Provost’s signature and submit the proposal via the Academic Review Tracking System (ARTS) for review by the Council of Academic Vice President’s Academic Coordination Work Group.

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| **Institution** |  |
| **Degree Program Title (e.g., M.A. in Biology)** |  |
| **CIP Code** |  |
| **Proposed Delivery Mode (% online, if applicable)** |  |
| **Enrollment Projections (Headcount): Year 1 and Year 5** |  |
| **Proposed Implementation Date (e.g., Fall 2017)** |  |
| **Emphasis: (STEM, Health, Global, other)** |  |
| **Other Programs in the SUS (Including Enrollment and Degrees):** |  |

**Programs of Strategic Emphasis Waiver** *(for baccalaureate programs only)*

**Does the program fall under one of the CIP codes listed below?**

**Yes**

**No**

If yes, students in the program will be eligible for the Programs of Strategic Emphasis (PSE) waiver. See [Board Regulation 7.008](https://www.flbog.edu/wp-content/uploads/2022/08/7.008-waivers-and-exemptions-of-tuition-and-fees_FINAL-8-26-22.pdf) and the [PSE Waiver Guidance](https://www.flbog.edu/wp-content/uploads/2023/03/PSE-Waiver-Guidance-March-2023-technical-update.pdf) for additional details.

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| --- | --- | --- |
| CIP CODE | CIP TITLE | CATEGORY |
| 11.0101 | Computer and Information Sciences | STEM |
| 11.0103 | Information Technology | STEM |
| 13.1001 | Special Education | EDUCATION |
| 13.1202 | Elementary Teacher Education | EDUCATION |
| 14.0801 | Civil Engineering | STEM |
| 14.0901 | Computer Engineering | STEM |
| 14.1001 | Electrical and Electronics Engineering | STEM |
| 27.0101 | Mathematics | STEM |
| 40.0801 | Physics | STEM |
| 52.0301 | Accounting | GAP ANALYSIS |
| 52.0801 | Finance | GAP ANALYSIS |
| 52.1201 | Management Information Systems | STEM |

**Program Summary**

Briefly summarize the rationale for the new academic program and consider the following in your narrative (maximum length 250 words):

* The proposed curriculum including areas of emphasis.
* How the proposed program is distinct from others already offered in the SUS (use the 4-digit CIP as a guide).
* How this program supports specific university and SUS missions and strategic plans.
* Collaborative opportunities with other SUS institutions as appropriate.

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**Student Demand**

Briefly describe the student demand for the proposed program and consider the following in your narrative (maximum length 250 words):

* Student interest in this program.
* Number of graduates and students enrolled in similar programs currently offered online or face-to-face. For assistance, see the Board of Governors interactive data source: <https://www.flbog.edu/resources/academic/resources-new-program-proposals/>.
* If this would be a duplicative program in the System, explain why this should be warranted.
* As applicable, professional credentials requirements.

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**Workforce and Economic Development Needs**

Briefly describe how the proposed program meets workforce and economic development needs and consider the following in your narrative (maximum length 250 words):

* Impact of this program at the local, state, national, and international levels.
* Any specific needs for research and service that the program would fulfill.
* Changing of professional credential requirements.

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**National and Florida Workforce Demand**

In the table below, provide occupational linkages or jobs graduates will be qualified to perform based on the training provided for the proposed program that does not currently appear in the most recent version of the Search by CIP or SOC Employment Projections Data Tool provided periodically by Board staff.

**Occupational Linkages for the Proposed Program**

|  |  |  |
| --- | --- | --- |
| **SOC Code (XX-XXXX)** | **Occupation Title** | **Source / Reason for Inclusion** |
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In the table below, include data for all linked occupations, including those in the table above. Use data from the Search by CIP or SOC Employment Projections Data Tool provided periodically by Board staff.

**Labor Market Demand, CIP Code XX.XXXX**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Occupations** | **Percent Change in Job Openings** | | **Annual Average Job Openings** | | **Total # of New Jobs** | | **Education Level Needed for Entry** |
| **FL**  **XXXX-XX** | **U.S.**  **XXXX-XX** | **FL**  **XXXX-XX** | **U.S.**  **XXXX-XX** | **FL**  **XXXX-XX** | **U.S.**  **XXXX-XX** |
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Sources:

Date Retrieved: XX/XX/XXXX  
U.S. Bureau of Labor Statistics - <https://data.bls.gov/projections/occupationProj>  
Florida Department of Economic Opportunity - <http://www.floridajobs.org/labor-market-information/data-center/statistical-programs/employment-projections>

I support the exploration of this degree proposal.

Print Provost’s Name

Provost’s Signature

Date